

INFORMATION FOR PARENTS AND CARERS REGARDING COVID-19 AND SCHOOL RE-OPENING – Oct 20

GOVERNMENT GUIDANCE FOR PARENTS AND CARERS	GUIDANCE INTO RELATED PRACTICE IN SCHOOL
<p style="text-align: center;">SCIENTIFIC EVIDENCE</p> <ul style="list-style-type: none"> • There is a much lower risk to children than adults of becoming severely ill; • There is no evidence that children transmit the disease any more than adults; • There will still be risks while COVID-19 remains in the community. 	<p style="text-align: center;">USING THE SCIENTIFIC EVIDENCE</p> <ul style="list-style-type: none"> • Whilst there is a much lower risk of children becoming severely ill and no evidence that children transmit the disease any more than adults, we still have a duty of care to do everything we can to ensure the safety of all pupils, their families and our own staff when we re-open to all pupils so all of the measures and procedures we have put in place have been done so in order to minimise the risk of infection to all pupils, their families and our school staff.
<p style="text-align: center;">ATTENDANCE</p> <ul style="list-style-type: none"> • NURSERY – attendance is your decision, but Government encourage parents to take up places for their children to provide routine and develop social skills; • Parents can check if their child is eligible for any of the free childcare entitlements on the Childcare Choices website. https://www.childcarechoices.gov.uk/ These are worth on average £2,500 a year to parents of 2 year olds and up to £5,000 a year to parents of 3 and 4 year olds. • MAIN SCHOOL – attendance is mandatory from the beginning of the new academic year (beginning on Tuesday 8th September). It is legal duty as a parent to send children (of compulsory school age) to school regularly; • Local authorities and schools have a range of legal powers to enforce attendance if a child or young person misses school without a valid reason; • If children have found lockdown exceptionally difficult, school may suggest a brief phased return. This will only be if it suits the needs of your child, and is agreed in advance. School will support the child to return to full time attendance as soon as you can. • Concerns about pupils with other risk factors or needs should be discussed with schools and procedures in place to reduce risk explained. The leaflet below is available to support these discussions: https://www.sendgateway.org.uk/whole-school-send/find-wss-resources/ 	<p style="text-align: center;">SCHOOL ATTENDANCE EXPECTATIONS AND PROCEDURES</p> <ul style="list-style-type: none"> • School will be expecting all pupils to attend school from Tuesday September 8th, or their agreed start date for pupils in Nursery and those with a different previously agreed start date based on individual special educational need or disability; • School will expect parents to inform them if a child will not be attending school for any reason in line with usual procedures, prior to the child’s start time that morning. We will need to complete the daily educational status forms for the Department for Education and have a duty to report any absence due to suspected or confirmed coronavirus (Covid-19) to the local health protection team as soon as possible; • If your child is absent from school and we are not informed, we will aim to contact you to clarify the reason for absence in line with usual ‘first day response’ procedures; • If we are unable to contact you to clarify the reason for absence, school staff need to conduct a home visit to determine the reason for absence and check on the welfare of the child and your family.

SELF-ISOLATION AND SHIELDING	REMOTE LEARNING OFFER
<ul style="list-style-type: none"> • A small number of children may be unable to attend in line with public health advice because they : <ul style="list-style-type: none"> - Are self-isolating; - Have had symptoms or a positive test result themselves; - Are a close contact of someone who has coronavirus (COVID-19) • School will have a remote education offer for any children unable to attend for these reasons; • Shielding advice was paused from August 1st 2020, meaning that anyone on the shielded patient list, anyone with family members who are shielding can return to schools; • Children under the care of specialist health professional may need to discuss their care with their health professional before returning to school; • If children are not able to attend school because they are following clinical and / or public health advice, parents will not be penalised. 	<ul style="list-style-type: none"> • For any pupils who may be unable to attend or the event of a local lockdown, school will be further developing our remote learning offer for all pupils; • We will be contacting families early in the autumn term to explore any issues regarding connectivity and access to online learning and ensure you have up to date log-in information for Seesaw, Times Table Rockstars and Active Learn; • Following the positive feedback regarding Seesaw as an online platform for learning, along with the access we already have to Times Tables Rockstars and Active Learn (Reading Bugs), we are confident, from the feedback we received, that we can improve our previous home learning offer and have this ready for use should the need arise; • We will be aiming to get all families, who have access to the internet, using these platforms regularly as part of our regular homework offer so that if we do need to move to remote learning at some point, this transition will be smooth and achievable for all; • In the event of any families being unable to access these platforms, we will provide other resources that still allow daily learning to take place. <p>The links for these platforms are below:</p> <p>https://app.seesaw.me/#/login</p> <p>https://www.activelearnprimary.co.uk/login?c=0</p> <p>https://play.ttrockstars.com/auth/school/student</p>
HOLIDAYS	HOLIDAYS IN TERM TIME
<ul style="list-style-type: none"> • Holidays should be planned within school holiday times; • Parents should avoid seeking permission to take children out of school during term time; • Parents should keep in mind that they may need to self-isolate upon return from a trip overseas. 	<ul style="list-style-type: none"> • School expect that holidays will not be taken in term time; • Absence due to holidays in term time will not be authorised and procedures will be follow in line with the attendance policy;
MAKING NURSERIES AND SCHOOLS AS SAFE AS POSSIBLE	SCHOOL'S RISK ASSESSMENT
<ul style="list-style-type: none"> • Each Nursery / School will do their own risk assessment as part of planning for the autumn term. 	<ul style="list-style-type: none"> • The MAT / School Risk Assessment can be found by following the link below: https://www.fitzwilliamprimary.co.uk/safeguarding https://fitzwilliamprimary.co.uk/academy-newsletters

ACTIONS NURSERIES AND SCHOOLS HAVE BEEN ASKED TO TAKE	ACTIONS SCHOOL HAS TAKEN AND PROCEDURES PUT IN PLACE
<ul style="list-style-type: none"> • Manage confirmed cases of COVID-19 in line with current public health guidance; this means that children may be asked to isolate for 14 days by their nursery or school (based on advice from local health protection teams) if they have been in close, face to face contact with someone who has tested positive for the virus; • Ensure that everyone cleans their hands more often than usual, including when they arrive, when they return from breaks, and before and after eating; this should be done for 20 seconds with soap and running water or hand sanitiser; • Promote the ‘catch it, bin it, kill it’ approach, to ensure good respiratory hygiene; • Enhance cleaning, including cleaning frequently touched surfaces more often; • Minimise contact and encourage maintaining distance as far as possible – this will be different for each school so schools will decide upon these procedures but they will involve asking children to: <ul style="list-style-type: none"> - Stay within specified groups (or bubbles); - Maintain distance between individuals; • It is recognised that younger children may not be able to maintain social distancing so it is likely that for younger children the emphasis will be on separating groups, and for older children, it will be on distancing. 	HANDWASHING
	<ul style="list-style-type: none"> • Pupils will be reminded regularly about the need to wash hands regularly and properly for 20 seconds with soap and running water; • Pupils will be shown and regularly reminded how to use hand sanitiser as an alternative to washing with soap and water; • School has installed hand sanitiser stations at every entry and exit point as well as outside each classroom; • On entry, pupils will sanitise their hands before entering the classroom; • Throughout the day, pupils will wash hands with running warm water and soap or sanitise hands every time they leave and re-enter the classroom: this will include before and after playtime and before and after lunchtime.
	PROMOTING GOOD RESPIRATORY HYGIENE
	<ul style="list-style-type: none"> • Pupils will be reminded regularly about the ‘catch it, bin it, kill it’ approach to ensure good respiratory hygiene, including sneezing and coughing into a tissue or the elbow area of the arm; • There will be an accessible stock of tissues in the classroom; • School has purchased lidded bins and placed in each class in line with previous guidance and these will be emptied as necessary throughout the day.
ENHANCED CLEANING	
<ul style="list-style-type: none"> • The MAT has purchased a ‘fogging’ cleaning machine which will be used to clean and sanitise school prior to pupils returning on September 8th and this procedure will be repeated at termly intervals throughout the year and following any confirmed cases; • Cleaning teams have been provided with Zoono products, which are shown to provide additional protection, when carrying out deeper cleans; • Classrooms and surfaces will be regularly cleaned / wiped down throughout the day; • After school each day, the cleaning team will continue to conduct a deeper clean of all areas frequented by pupils and surfaces they are regularly in contact with; • The computing suite, which will be used on a weekly rota basis, will be deep cleaned at the end of each week prior to the next class using the room; • Any resources or equipment that need to be shared across school such as Science equipment, specific PE equipment or Art resources, will be cleaned between use and left for a period of 72 hours before being used by another group of pupils; 	

MINIMISING CONTACT AND SOCIAL DISTANCING

- In order to minimise the contact your children have in the school day, children will be organised into class bubbles that stay together all the time;
- Each class will be a bubble with their teacher and support staff member(s);
- They will share the same start and finish times, the same playtimes and lunchtimes and the same assembly times;
- They will have their own designated areas of the school playground and field and their own class PE and play equipment;
- In their classroom, tables will be arranged in rows, with children sitting side-by-side, facing the front of the class to minimise children being face-to-face;
- Children will have their own designated seat which will be part of the class seating plan. This will help teachers to plan teaching and learning and will also help us to identify close contacts in the event of an infection within a bubble;
- The seating plan will be shared with your children on the first day back;
- When moving around school, children will be taught how to line up in order and move around school on the correct sides of the corridor to minimise pupils passing each other unnecessarily inside and outside of the classroom;
- Children will need to share toilets with other bubbles but use of the toilets at key times in the day will be timetabled to avoid contact with other bubbles. Years 1, 2 and 3 will share the KS1 toilets. Years 4, 5 and 6 will share the KS2 toilets.
- Should pupils use the toilets at other times, adults will ensure that children in other bubbles do not come into contact.

NURSERY AND FOUNDATION STAGE

- School acknowledges that younger children will not be able to socially distance as their older peers may be able to do.
- Children in Foundation Stage will also be part of a bubble and will only mix with children and staff from within this bubble, and only use the Foundation Stage building and outdoor area during the school day (except when Upper Foundation do PE outside in a designated outdoor space away from other children in main school).
- Children will share the entire Foundation Stage building and outdoor area to ensure there can be as much space as possible between children and groups of children when working and playing.
- Nursery children will access provision as they normally do, with numbers who can access each area of provision at one time limited, as has always been the case.
- When nursery children sit together on the carpet they will have a hoop to sit in and all face forwards, to develop the concept of a 'safe distance' and minimise risk.
- Upper Foundation children will have their own forward facing table space to use during focused work time at a table.
- At other times they will access provision in the usual way, with numbers who can access each area of provision at one time limited, as has always been the case.
- For small group focused work children will either sit at a forward facing table or sit forward facing on the carpet to minimise risk.

BAGS, COATS AND OTHER EQUIPMENT

- In order to minimise sources of contamination in school, **children are required to keep the things they bring from home to a minimum;**
- Some children may need to bring a packed lunch (named) and all children will need to bring in a water bottle (named) – more details of this can be found in the section: School Lunches;
- Children may bring a coat to wear in cold or wet weather. This will be kept on the back of their chair during the day;
- If the weather is not likely to be cold or wet, children do not need to bring in a coat;
- All coats must be named;
- Children must take their coat home each night to allow for the cleaning of classrooms;
- **Children do not need to bring in any equipment into school.** All equipment they need will be provided by school and will be allocated to them in their own pack, which will be kept in school;
- **Children must not bring any personal items into school;**
- **Children will not need to bring PE kit** in as they will do PE in the clothes they are wearing (see Uniform and PE Kit for details);

ACTIONS PARENTS / CARERS CAN TAKE

- Do not send your child to nursery or school if:
 - they are showing coronavirus symptoms
 - someone in their household is showing symptoms;
 Information about symptoms can be found on the link below: <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>
- Arrange a test if you or your child develops symptoms;
 - Information about arranging a test can be found on the link below: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/>
- Inform the nursery / school of any test results;
- If the test is positive, follow the guidance for households with possible or confirmed cases of coronavirus and engage with the NHS Test and Trace process;
 - The guidance for households with possible or confirmed cases can be found below: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>
- It is essential that you follow these actions and advice set out here to help school remain as safe a setting as possible and reduce the risk of transmission as much as we can.

SCHOOL'S EXPECTATIONS OF PARENTS

BECOMING ILL AT HOME

- **School will follow all of the guidance offered by Government here and will expect parents / carers to do so also;**
- **If you, your child, or anyone in your household, has any suspected symptoms of coronavirus (COVID-19) you must not come to school. Siblings must not attend school either.**
- Symptoms can be **any one** of the following: a high temperature, persistent cough or loss of taste and smell. In children, an upset stomach has also been linked to coronavirus (COVID-19);
- **Any symptomatic person in your household must be tested**, and we would recommend all other household members are tested also;
- **School needs to be informed of test results** (whether positive or negative) as we have a duty to report any case in school to Public Health England;
- If the test results are positive, they must isolate for **10 days**. The rest of the household must isolate for **14 days**, or a test provides a negative result;
- **It is a requirement that all parents and carers cooperate with NHS track and trace.**

<p>FACE COVERINGS</p> <ul style="list-style-type: none"> • Based on current evidence, Public Health England does not recommend the use of face coverings in nurseries or primary schools. This is because: <ul style="list-style-type: none"> - Children, young people and staff are mixing in consistent groups; - Not using them correctly may accidentally increase the risk of transmitting the virus; - There may be negative effects on communications and therefore on the education • The guidance on face coverings will be kept under review: 	<p>FACE COVERINGS</p> <ul style="list-style-type: none"> • School has requested that parents / carers and other adults entering school grounds to pick-up and drop-off children wear a face covering in order to minimise the risk of transmission of the virus; • School has requested that staff on entrance and exit points of school wear face coverings in order to minimise the risk of transmission of the virus; • School has requested that staff wear visors in classrooms in order to increase the safety of themselves and others and minimise the risk of transmission of the virus.
<p>ARRIVING AND LEAVING NURSERY OR SCHOOL</p> <ul style="list-style-type: none"> • Some nurseries or schools may need to stagger or adjust start and finish times to help keep groups apart as they arrive and leave the premises. If schools choose to do this, it should not reduce the amount of time they spend teaching but it could mean that a child's start or finish times change; • Nurseries and schools might also include new processes for drop off and collection; 	<p>ACCESSING THE SCHOOL SITE</p> <p>PARENTS AND CARERS</p> <ul style="list-style-type: none"> • Parents / carers may only access the school site to drop off and collect their children; • Only one adult may accompany the children onto site – this is to minimise the number of children and adults on the school grounds at one time; • Parents / carers must adhere closely to the timings they have been given for pick up and drop off – this is to help to maintain social distancing at these busy times when footfall will be at its highest; • You must enter and leave by the gates (enter on First Avenue and exit on Second Avenue) and doors (see table below) that have been allocated to maintain the one-way system on the school grounds; • You must wait on the lines marked on the playground to maintain social distancing when dropping off and picking up; • Gathering at school gates during these times is not advised; • Should you need to talk with staff about any matter, this must be done by e:mail or phone – parents and carers are not permitted into school at this time; • Please do not attempt to raise issues with staff at the school doors as staff will be extremely busy trying to ensure children enter / exit school safely and within the time allocated before the next groups of children arrive / leave; • We will try to respond to any queries and calls as quickly as we can but please be patient with staff as volumes of e:mails and calls may be high. • Allocated drop-off and pick-up times and drop-off and pick-up points shared in July are below:

Year Group	Drop-off Time	Pick-up Time	Drop-off and Pick-up Point
Year 1	08:40	15:00	Main Entrance
Year 5	08:40	15:00	KS2 Doors
Nursery AM	08:45	11:45	Nursery Gate
Nursery (all day)	08:45	15:00	Nursery Gate
Year 3	08:50	15:10	KS1 Doors
Year 6	08:50	15:10	Year 6 Doors
Upper Foundation Stage	09:00	15:15	UFS
Year 2	09:00	15:20	KS1 Doors
Year 4	09:00	15:20	KS2 Doors
Nursery PM	12:00	15:00	Nursery Gate
If you have children in different classes with different drop-off and pick-up times, please drop-off and pick-up at the latest time allocated.			

OTHER VISITORS TO SCHOOL

- During the autumn term, **we will not be inviting any non-essential visitors or external staff into school.** This unfortunately includes volunteers. We will keep this under review and hope to be able to revise this as soon as possible;
- Visitors who are essential, such as those staff who support pupils with SEND, will be able to continue to come into school, but they will be required to follow strict hygiene and social distancing rules;
- Contractors who need to carry out essential work will be able to access the site, but this will be at times, where possible, when pupils and staff are not in school.

USING PUBLIC TRANSPORT

- If possible, if you normally use public transport, you should look for alternative transport options, especially walking or cycling, particularly at peak times, to help play a part in reducing demand for public transport; this will help to ensure there is enough public transport capacity to allow those who need to use it to travel safely;
Further guidance can be found below:
Living Streets guidance on walking to school:
<https://www.livingstreets.org.uk/walk-to-school/parents-and-carers>
Sustrans guidance on keeping safe on the school run:
<https://www.sustrans.org.uk/our-blog/get-active/2020/everyday-walking-and-cycling/heading-back-to-school-after-lockdown-advice-for-families/>
Government guidance for passengers on public transport
<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

USING PUBLIC TRANSPORT

- We are not aware of many families using public transport but if use is essential, we expect that Government guidance is followed.

CURRICULUM	SCHOOL CURRICULUM
<ul style="list-style-type: none"> • Schools will provide an ambitious and broad curriculum in all subjects; • There may be changes to some subjects, such as PE and music, so that school can teach these subjects as safely as possible; • Schools will also make plans for providing remote education if needed. This means that if your child needs to stay at home, due to shielding or self-isolation, their school or college will support them to continue learning; • Schools may be able to access extra resources, such as tuition / tutors, to help pupils make up for lost teaching time, to provide extra support for the pupils who need it most. 	<ul style="list-style-type: none"> • We are aware that the majority of children have spent as much as six months out of school and are determined to address the gaps in learning left by this time out of school. However, we believe that focusing solely on the areas of Literacy and Mathematics would have an adverse effect in the development and enjoyment of learning for all pupils. Therefore, we aim to provide as broad and balanced a curriculum as is possible in the current climate. • Whilst there are inevitably going to be some changes in the ways we deliver some subjects, such as PE and Music, our intention is to provide the children with the statutory requirements in all subjects across the curriculum; • We will ensure that PSHE and particularly Mental Health and Wellbeing are a key driver in the curriculum provided, particularly in the first week back in school; • Teachers will consider which lessons and activities can take place outdoors.
	<h3 data-bbox="1048 499 2154 531">READING</h3> <ul style="list-style-type: none"> • Reading is the most important and fundamental skill that your children ever learn and it will remain at the heart of our school curriculum; • Children will have the opportunity to read and / or be read to in school on a daily basis. In addition to this, we feel that it is vital that your children read as regularly as possible at home; • We expect that children will read with you or to you a minimum of three times a week but would advise as many times as you and they can manage in order to help them make up for the time lost for many children over the past six months; • Any reading, whether it be listening to your children read, reading to them, listening to an audio book together or watching a story being read on TV, such as CBeebies bedtime stories is classed as reading and can be recorded in their Reading Record; • Children will be allocated a reading book (to keep in their school pack) and will also be allocated books on Active Learn (to read at home) and a Reading Record (which can be kept at home) to record their reading in. Where children are unable to access Active Learn (Reading Bugs), school will provide a reading book to bring home and explain procedures regarding this; • Later in the Autumn-Term, we aim for all children to be able to bring school reading books home and procedures for this will be fully explained to parents and pupils prior to this; • As always, children may read one of their own books at home and record this in their Reading Record or communicate this via Seesaw; • A photograph of the completed Reading Record shared via Seesaw or a written post in the Reading section on Seesaw will be used to track home reading – Reading Records do not currently need to come in and out of school; • Our aim is to encourage as many pupils as possible to read using Active Learn (Reading Bugs) because should school need to provide remote learning for any pupils for a period of time, we are confident that Reading in this format could continue as it would have previously whereas the use of physical books that need changing provide many challenges in terms of handling between bubbles, necessary cleaning and allowing for any decontamination. • If you have school reading or library books at home, please return to school during the first week. These books will be placed in a box that can then be safely left for at least 72 hours before being wiped clean and then returned into use.

PE AND SPORTS

- We will be following the Government guidance for PE and sport in school and will review this as the guidance changes over the autumn term. As we amend what we do, we will update this section of the document;
- **Each class will still access 2 hours of PE and sport each week as part of their weekly timetable.** This will be in addition to active playtimes and lunchtimes using their own, designated, class sports and play equipment;
- **All PE and sport will be undertaken outside**, weather permitting, and contact sports will be avoided;
- In order to minimise movement and possible sources of contamination, we are unable to get changed in and out of PE kit as we have previously. Therefore, **children will complete PE lessons in their school uniform**, much like they are active wearing their uniform at playtimes and lunchtimes;
- It is essential that all children have footwear suitable for exercise so **trainers should be worn to school**. Leggings / trousers are also recommended as opposed to skirts;
- **Children should ensure that earrings are removed at home on PE days** and not wear any other jewellery that will need removing. School staff will not be able to assist in the removal of earrings;
- Having given careful thought to doing PE in school uniform or requesting children come to school in PE kit on PE days, we feel wearing uniform will be most beneficial for the following reasons:
 - It allows flexibility to change the day for PE if the weather does not allow for outdoor PE on the allocated day;
 - regardless of the temperature, pupils can complete PE in the uniform they have come to school in;
 - if pupils or parents / carers forget it is a PE day, children will still be able to participate as fully as other pupils;
 - school usually provides PE kit for pupils (something we still intend to do when PE kit come into use again).

COMPUTING

- The computing suite is a shared area so **this will be timetabled for one class per week** before undergoing a deep clean prior to use by a different class the following week.

MUSIC

- Recently released guidance does now permit music lessons to include singing and playing of instruments but with strict guidance about how these must be done safely. Initially, school will continue as planned not to include singing and the playing of musical instruments which will result in the increased release of aerosols into the air either via the instrument or due to the increased volume when singing.
- We recognise that this could affect the usual performances at the end of the autumn term for Christmas and therefore there is no plan for these currently;
- As the guidance is reviewed and updated, so will this section of the document and we will keep parents informed of this.

	<p>OTHER CURRICULUM AREAS</p> <ul style="list-style-type: none"> Although we recognise there will be challenges in all areas of the curriculum compared to previous years, we intend to provide the children will a broad and balanced curriculum that covers all curriculum subjects. This will give pupils the best chance to ‘catch up’ on the lost learning in all subjects and bridge any gaps in Literacy and Mathematics in particular due to the links made across the curriculum planned.
<p>ASSESSMENT AND EXAMS</p> <ul style="list-style-type: none"> Government is planning for statutory primary assessment for Year 6 pupils to take place in summer 2021; 	<p>ASSESSMENTS</p> <ul style="list-style-type: none"> In order to assess any gaps in learning that are now present due to the period spent in lockdown, we will complete standardised assessments of the pupils in the core subjects (Reading, Writing and Maths); The assessments will be completed in the first few weeks of re-opening, once pupils have settled back into school and the new routines, and teachers will then use these to plan a ‘catch-up’ programme for all pupils who need additional support; We will plan for assessments throughout the year in line with Government guidance. This includes: <ul style="list-style-type: none"> The phonics screening check KS1 tests and teacher assessments Year 4 multiplication tables check KS2 tests and teacher assessment
<p>OFSTED INSPECTIONS</p> <ul style="list-style-type: none"> In the autumn term, Ofsted inspectors will visit a sample of nurseries, childminders, schools and colleges to discuss how they are supporting children and young people coming back. These visits will not be a graded judgement; It is intended that routine Ofsted inspections will restart from January 2021. The exact time is being kept under review. 	<p>OFSTED INSPECTIONS</p> <ul style="list-style-type: none"> School was very recently inspected, just prior to lockdown, in January 2020; School’s OFSTED report can be found on link below: https://reports.ofsted.gov.uk/provider/21/144449
<p>SCHOOL ADMISSIONS</p> <ul style="list-style-type: none"> If you have applied to a school and it does not offer a place, you have the right to appeal the decision; Admission appeals can now be held by telephone, video conference or in writing, instead of face-to-face hearings. Information regarding admissions and appeals can be found on the link below: https://www.gov.uk/government/publications/school-admissions-appeals-code/changes-to-the-school-admission-appeals-code-regulations-during-the-coronavirus-outbreak 	<p>SCHOOL ADMISSIONS</p> <ul style="list-style-type: none"> Should you have children in a year group where you need to apply for a place, for example, a child in Year 6 and applying for high school, follow usual procedures as advised by Wakefield LA. The link below will take you to their website: http://www.wakefield.gov.uk/schools-and-children/schools/admissions If you are applying for a place in Reception for September 2021 (applications open on November 1st and close on January 15th), follow the link below: http://www.wakefield.gov.uk/schools-and-children/schools/admissions/reception If you are applying for a place in Secondary School for your Year 6 child, for September 2021 (applications open on September 1st and close on October 31st), follow the link below: http://www.wakefield.gov.uk/schools-and-children/schools/admissions/apply-secondary-school

BEHAVIOUR	BEHAVIOUR
<ul style="list-style-type: none"> Schools may update their behaviour policies to reflect any new rules or approaches they are making; 	<ul style="list-style-type: none"> School recognises that the time pupils have spent out of school and away from the usual rules and procedures we have, coupled with any anxieties children have about returning to school and the current situation with coronavirus, may impact on the behaviour of some pupils and all staff are aware of the difficulties this may pose. However, we will still maintain our high expectations of behaviour in order to ensure that pupils and staff all feel safe and are kept safe in school; School's Golden Rules will be regularly revisited and explained along with newly introduced rules and procedures to help pupils to readjust to life back in school; Pupils who are finding the return to school difficult to manage will be well supported by the appropriate staff in school; Pupils will still be rewarded in the usual way for demonstrating good behaviour and following the school rules, collecting stars although communication home regarding this will now be via e:mail; School will still use Golden Minutes and Golden Time but Golden Time will need to be limited to the child's classroom or in a designated outside space (this will be decided by class teachers and support staff on a weekly basis). Golden Worker Baking will not be able to take place currently; In instances where pupils deliberately refuse to follow school rules and put the safety of other pupils and staff at risk, parents will be informed at the earliest opportunity and this may lead to you being asked to come and collect your child immediately and exclusion for a fixed period of time. This is not something school will do lightly but the safety of all pupils and staff remains paramount.
SCHOOL UNIFORM	SCHOOL UNIFORM AND PE KIT
<ul style="list-style-type: none"> Schools decide their own uniform policy but are being encouraged to return to their usual uniform policies in the autumn term; School uniforms do not need to be cleaned different or any more often than unusual because of coronavirus (COVID-19). 	<ul style="list-style-type: none"> Upon return, children are expected to wear school uniform as usual; Children will remain in their school uniform for PE lessons; It is essential that all children have footwear suitable for exercise so trainers should be worn to school each day. Leggings / trousers are also recommended as opposed to skirts for sports activities.

SCHOOL FOOD	SCHOOL LUNCHES
<ul style="list-style-type: none"> Schools will provide food for all pupils who want it, including free school meals and universal free school meals as usual for those who are eligible; 	<ul style="list-style-type: none"> Classes will be eating their lunches in classrooms in order to maintain our class bubbles – this has worked well during the partial school opening; Children who have a free school meal, or those who wish to purchase a meal, will have a choice of grab bag lunch. This can be a hot or cold grab bag option; Menus will be shared by our lunch provider and you can follow the link below to access the website used to place your order: https://app.schoolgrid.co.uk/login.aspx?ReturnUrl=%2F Children who wish to bring a packed lunch from home may do so but we must remind request that lunches should not contain any nut-based products or product that may contain nuts as requested in the letter sent out to all parents in July in the interests of safety for the pupils in our school who have severe nut allergies; Any packed lunch from home must be in a simple, wipeable lunch bag / lunch box / container OR disposable bag that will be kept tidily under their chair. Please make sure that bags are named and not too large to cause a trip hazard. If the weather is warm, we advise that lunch bags from home have an ice pack inside; All lunch bags / lunch boxes / containers, if not disposable, must be taken home each night; Children are allowed to bring water to drink into school in a water bottle; Please make sure that your child’s water bottle is named as we do not want children to accidentally ‘share’ water bottles; Water bottles must only contain water unless a medical reason is provided by a doctor; Water bottles must be taken home each night and cleaned.
ONLINE SAFETY	ONLINE SAFETY
<ul style="list-style-type: none"> Most people, including children, have been spending more time online, whether that is in the classroom or at home; The guidance found on the link below suggests resources to help keep children safe from different risks online and where to go for advice: https://www.gov.uk/government/publications/coronavirus-covid-19-keeping-children-safe-online/coronavirus-covid-19-support-for-parents-and-carers-to-keep-children-safe-online The guidance found on the link below includes information on security and privacy settings: https://www.gov.uk/guidance/covid-19-staying-safe-online 	<ul style="list-style-type: none"> Keeping safe online is always a high priority in school and we recognise the increased need for this currently with the increased amounts of time children are spending online; We have prioritised ‘E:Safety’ units within our Computing curriculum to ensure these are covered in the first half of the autumn term and children are reminded of how they need to stay safe online.

MENTAL HEALTH AND WELLBEING

- Nurseries and schools understand that some children and young people may be experiencing feelings such as anxiety, stress or low mood as a result of the coronavirus (COVID-19) outbreak;
- Below are some links to online resources available to help you and your child with mental health:

MindEd – a free educational resource from Health Education

<https://www.minded.org.uk/>

Rise Above – aims to build resilience and support good mental health in young people aged 10 to 16

<https://campaignresources.phe.gov.uk/schools/topics/rise-above/overview>

Every Mind Matters – includes an online tool and e:mail journey to support everyone to feel more confident in taking action to look after their mental health and wellbeing

<https://www.nhs.uk/oneyou/every-mind-matters/>

Bereavement UK and Childhood Bereavement Network – provides information and resources to support the bereaved

<https://www.childbereavementuk.org/>

<http://www.childhoodbereavementnetwork.org.uk/covid-19.aspx>

- It is also vital to report any safeguarding concerns you have about any child. The links below can be used for this:

NSPCC

<https://www.nspcc.org.uk/keeping-children-safe/reporting-abuse/dedicated-helplines/>

Barnardo's

<https://www.barnardos.org.uk/see-hear-respond>

PSHE AND MENTAL HEALTH AND WELLBEING

- **PSHE and Mental Health and Wellbeing has always been a key driver of the school curriculum but we believe it needs to be an even higher priority now.** Therefore, children will regularly experience PSHE lessons and assemblies that help them understand and come to terms with the changes in school and the wider society now and over recent months;
- This will be a priority in the opening week of school as part of our usual Aspirations week;

EDUCATION, HEALTH AND CARE (EHC) PLANS

- During the outbreak, some of the specified special education and health care provision within EHC plans was made more flexible;
- This flexibility has now ended, which mean that if your child has an EHC plan, they should receive the support they need as usual when they return to school.

EDUCATION, HEALTH AND CARE (EHC) PLANS

- **School will provide all pupils with the support they need;**
- Any professionals who work with and support any children will be allowed to come into school to provide this support and will follow all social distancing and hygiene procedures in place. **Parents will be informed prior to these visits and permission for the visit to be carried out will be sought.**

<p style="text-align: center;">SCHOOL TRIPS</p> <ul style="list-style-type: none"> • From the autumn term, schools can resume educational day trips in the UK; • They must follow the latest public health guidance and wider guidance for schools on the actions they can take to reduce risks; • Schools are currently advised against overnight trips in the UK and overseas educational visits. 	<p style="text-align: center;">EDUCATIONAL VISITS, RESIDENTIALS AND SWIMMING</p> <ul style="list-style-type: none"> • We will follow the Government guidance for all school visits and will review this as guidance changes over the Autumn Term. As we amend what we do, we will update this document and keep parents informed. <p style="text-align: center;">EDUCATIONAL DAY VISITS</p> <ul style="list-style-type: none"> • Whilst Government guidance permits education day trips from school, it advises against unnecessary coach travel. With this in mind, we have made the decision that no educational day visits will take place in the Autumn Term. • We will keep this situation under review as we know that pupils greatly benefit from these experiences that enhance the curriculum. Hopefully, we may be able to book visits for the Spring and Summer Terms. <p style="text-align: center;">RESIDENTIAL VISITS</p> <ul style="list-style-type: none"> • In line with the guidance, we do not intend undertaking any residential visits or overnight sleepovers this year. We know that pupils will be very sad to hear this, so we will keep monitoring this situation over the course of the year and advise parents of any change; • We are also aware that, in booking a visit, parents would be liable to pay a deposit that may not now be refundable. As such, it would be wrong to expect parents to commit finances to a visit that may not be able to go ahead. <p style="text-align: center;">SWIMMING</p> <ul style="list-style-type: none"> • Our local swimming pool is unable to currently offer swimming. This, along with issues with safe transport to and from the swimming pool and our commitment to minimising the possibility of contaminating our bubbles means that swimming will not be part of the PE curriculum for at least the first half of the Autumn Term. We hope to be able return to swimming in the Spring and Summer Terms so that pupils will be able to participate in this valuable part of the PE curriculum.
<p style="text-align: center;">EXTRA-CURRICULAR ACTIVITIES</p> <ul style="list-style-type: none"> • Schools can run breakfast and after-school activities from the autumn term; • Schools will need to make sure these can be delivered in line with the wider guidance on protective measures so this means that they may need to run things differently; • Out-of-school settings, such as holiday or after-school clubs, can open to children and young people of all ages. It is important they put protective measures in place to help reduce the risk of transmission; • To minimise risks, consider: <ul style="list-style-type: none"> - Sending children to the same setting consistently; - Limiting the number of different settings you access; • Ask the organisation that runs any activities what they are doing to reduce any risks; • Advice for parents on the use of clubs and activities can be found below: <ul style="list-style-type: none"> https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19- 	<p style="text-align: center;">BREAKFAST CLUB AND AFTERSCHOOL CLUBS</p> <ul style="list-style-type: none"> • In September, unfortunately, we will not be able to offer Breakfast Club or any After School clubs. These clubs provide a huge challenge with staffing and maintaining the bubbles structure where pupils do not mix with those in other class bubbles which need careful thought and planning; • We recognise that this will prove to be a huge inconvenience for some parents / carers and will be reviewing this during the autumn term with a view to hopefully being able to provide some form of before and afterschool clubs at some point in the autumn term – we will keep parents updated with this via the weekly newsletters; • School will send an electronic survey to parents early in the autumn term to try to determine the demand and need for this provision before carefully planning the next steps in being able to offer this.

[outbreak/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak](#)

LOCAL OUTBREAKS

- Nurseries and schools will contact their local health protection team if they:
 - have 2 or more confirmed cases of coronavirus (covid-19) among pupils or staff within 14 days;
 - see and increase in children or staff absence rates due to suspected or confirmed cases of coronavirus (covid-19);
- The local health protection team will advise what action is required.
- Usually, closure will not be necessary, but some groups may need to self-isolate;
- If an outbreak in a school is confirmed, a mobile testing unit may be dispatched. They will test everyone who may have been in contact with the person who has tested positive. Testing will first focus on the person's class, then the whole school, if necessary;
- If your local area sees a spike in infection rates that results in a localised community spread, the government will decide what actions need to be taken;
- School will provide remote education if:
 - Groups of pupils need to self-isolate;
 - A larger restriction of attendance at school or college is needed;

BECOMING ILL AT SCHOOL

- **If your child becomes ill at school with suspected coronavirus (COVID-19), they will be immediately isolated from the rest of the school population and supervised by an allocated staff member;**
- This will be in a separate, allocated isolation room behind a closed door with an open window to provide ventilation;
- **You will be contacted immediately and asked to collect your child – it is essential that you collect your child as quickly as possible;**
- If the isolation room is used, it will be deep cleaned thoroughly and not used for a period of 72 hours;
- As it is a requirement that you comply with NHS track and trace, **you will be asked to ensure that your child is tested;**
- **You will need to inform school of the results of your test (whether positive or negative) as we have a duty to report any case to Public Health England;**
- **If the test is positive, other pupils and staff who have had contact with that child may need to be sent home to isolate so it is important that you act as swiftly as possible to minimise spread.**
- If a mobile testing unit is dispatched to school, **parents will be informed in line with guidance from the local health protection team.**

Relevant information selected and taken from:

Government Guidance

What parents and carers need to know about early years providers, schools and colleges in the autumn term

Updated 21 August 2020 and further updated on 1st September 2020

The full and most recent version can be found on the link below:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>